

Mayhem Productions
ACSOrders126@gmail.com
(t) - 301.448.8239

Loudoun & Fairfax County Spring Home Show
Michael & Son Sportsplex
Sterling, VA
April 13 & 14, 2024

COMPANY NAME:

ADDRESS:

CITY/STATE/ZIP:

Phone #

SIGNATURE:

PRINT NAME:

CONTACT'S E-MAIL

EMAIL FOR INVOICE

COMPANY CHECK

PLEASE MAKE CHECKS PAYABLE TO : **"MAYHEM PRODUCTIONS."** Checks must be in U.S. Funds drawn on a U.S. or Canadian bank. All returned checks will incur a \$55 administrative fee in addition to the due amount.

CREDIT CARD

For your convenience, we will use this authorization to charge your credit card account for your advance orders and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include all Mayhem companies or any charges that Mayhem may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. Please complete the information requested below. A 4.25% processing fee will be added for all Credit Card payments. Any past due amounts or future due amounts may also be applied to this Credit Card if there is an outstanding balance. All denied Credit Cards will incur a \$55 administrative fee + Additional fees imposed by third parties. Call us about AMEX CARDS

MASTERCARD

VISA

Venmo ~ **Mihir-Patel-81**

Payments NOT RECEIVED by 11 AM on April 13, 2024 will incur a \$55 LATE FEE

Account No.: | | | | | | | | | | | | | | | | | | | | | |

Exp. Date ____ / ____ / ____ V - Code (3 or 4 digits on back of card) | | |

Cardholder Name (Print): _____ Signature: _____

Cardholder Billing Address: _____

City/State/Zip: _____

BOOTH PACKAGE	(DUE 3/29/24)	\$
FURNITURE & ACCESSORIES	(DUE 3/29/24)	\$
HANDLING & SHIPPING	(DUE 3/29/24)	\$
ELECTRICAL ORDER	(DUE 3/29/24)	\$
	SUBTOTAL	\$
	6% SALES TAX	\$
	PROCESSING FEE (if required)	\$
	TOTAL	\$

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YOU ARE ENTERING INTO A CONTRACT THAT LIMITS YOUR POSSIBLE RECOVERY IN THE CASE OF LOSS OR DAMAGE.

The terms and conditions set forth below become a part of the Contract between MAYHEM and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed when any of the following conditions are met:

- THE METHOD OF PAYMENT FORM IS SIGNED; OR
- AN ORDER FOR SERVICES &/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR WITH MAYHEM

DEFINITIONS

For the purposes of this Contract, "MAYHEM", "CONTRACTOR", OR "DECORATOR" shall mean Mayhem Productions and their respective employees, directors, officers, agents, assigns, affiliated companies, and related entities, including but not limited to subcontractors MAYHEM may appoint. The term "EXHIBITOR" shall mean the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractors ("EAC").

PAYMENT TERMS

Full payment, including any applicable tax, is due in advance or at the show site. All payments must be in U.S. funds and all checks must be drawn on a U.S. bank or Canadian. Orders received without advance payment or after the deadline date will incur additional After Deadline charges and will remain the property of MAYHEM, except where specifically identified as a sale. All rentals include delivery, installation, and removal from the EXHIBITOR'S booth. In the case of cancellation of any orders or services by EXHIBITOR, a one-hour "per person, per hour" charge will be applied for all labor orders that are not canceled in writing at least 24 hours prior to the scheduled start time. Fees will remain at 100% of the original charge for all rentals items or services that have already been provided at the time of the cancellation. If the Show or Event is cancelled because of reasons beyond MAYHEM'S control, EXHIBITOR remains responsible for all charges for services and equipment provided up to and including the date of cancellation. MAYHEM will not issue refunds of any payments made before the date of cancellation to EXHIBITOR. It is the EXHIBITOR'S responsibility to advise MAYHEM Service Center Representative of problems with any orders, and to check the EXHIBITOR'S invoice for accuracy prior to the close of the Show or Event. If EXHIBITOR is exempt from payment of sales tax, MAYHEM requires an exemption certificate for the State in which the services are to be used. Resale certificates are not valid unless EXHIBITOR is re-billing these charges to its customers. Should there be any pre-approved unpaid balance after the close of the show terms will be net, due and payable in GAITHERSBURG, MARYLAND upon receipt of invoice. Effective 30 days after the invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 2.0% per month, which is an ANNUAL PERCENTAGE RATE of 24%, and future orders will be on a pre-paid basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and unpaid balance or refunded to the payer. If past due invoices or invoice balances are placed with a collection agency or attorney for collection suit, EXHIBITOR agrees to pay all legal and collection costs. THESE PAYMENT TERMS AND CONDITIONS SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF MARYLAND. In the event of any dispute between the EXHIBITOR and MAYHEM, relative to any loss, damage, or claim, such EXHIBITORS shall not be entitled to and shall not withhold payment, or any partial payment due to MAYHEM for services, as an offset against the amount of any alleged loss or damage. Any claims against MAYHEM shall be considered a separate transaction, and shall be resolved on its own merits. MAYHEM reserves the right to charge EXHIBITOR for the difference between the EXHIBITOR'S estimate of charges and the actual charges incurred by EXHIBITOR, or for any charges that MAYHEM may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges. If EXHIBITOR provides a credit card for payment and charges are rejected by the EXHIBITOR'S credit card company for any reason, MAYHEM hereby provides notice that it reserves the right, and EXHIBITOR authorizes MAYHEM, to continue to attempt to secure payment through that credit card for as long as unpaid balances remain on the EXHIBITOR'S account. Any returned checks of denied Credit Cards will incur a \$55 administrative fee.

INDEMNIFICATION

EXHIBITOR agrees to indemnify, hold harmless, and defend MAYHEM from and against all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation cost) for bodily injury, including any injury to MAYHEM employees, affiliates, or subcontractors and/or property damages arising from work performed by labor provided by MAYHEM and supervised by EXHIBITOR. Further, the EXHIBITOR'S indemnification of MAYHEM includes any and all violations of Federal, State, County, or Local ordinances, "Show Regulations and/or Rules" as published and/or set forth by Facility or Show Management, and/or directing labor provided by MAYHEM to work in a manner that violates any of the above rules, regulations, and/or ordinances. Claims will not be considered unless filed prior to the close of the show.

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BOOTH FURNISHINGS

<u>Furniture</u>	<u>Qty.</u>	<u>Advance</u>	<u>Show</u>	<u>Total</u>
Wastebasket	_____	\$15.00	\$21.70	\$_____
Conference Chair	_____	\$75.00	\$83.00	\$_____
Visitor's Chair	_____	\$62.00	\$78.00	\$_____
Folding Chair	_____	\$32.50	\$42.50	\$_____
Easel	_____	\$40.00	\$52.00	\$_____

<u>Risers/Drapery</u>	<u>Qty.</u>	<u>Advance</u>	<u>Show</u>	<u>Total</u>
4'x4'x12" Riser	_____	\$65.00	\$79.00	\$_____
3' Drape/per ft	_____	\$6.25	\$9.79	\$_____
8' Drape/per ft.	_____	\$9.79	\$10.15	\$_____
8' Column & Base	_____	\$35.00	\$52.00	\$_____
Drape Support	_____	\$15.00	\$21.00	\$_____

Drape Color: *Blue White Black Green Red*

<u>Skirted Tables</u>	<u>Qty.</u>	<u>Advance</u>	<u>Show</u>	<u>Total</u>
4'x2' W x 30" H	_____	\$101.50	\$136.00	\$_____
6'x2' W x 30" H	_____	\$126.79	\$152.79	\$_____
8'x2' W x 30" H	_____	\$141.78	\$178.79	\$_____

<u>Unskirted Tables</u>	<u>Qty.</u>	<u>Advance</u>	<u>Show</u>	<u>Total</u>
4'x2' W x 30" H	_____	\$88.88	\$126.00	\$_____
6'x2' W x 30" H	_____	\$101.00	\$126.78	\$_____
8'x2' W x 30" H	_____	\$126.78	\$152.00	\$_____
Raise Table to 39"	_____	\$52.00	\$79.00	\$_____
Skirt Table 4 th Side	_____	\$52.00	\$79.00	\$_____

Skirt Color: *Black White*

CARPET

Color: *Blue Red Black Green White*

<u>Size</u>	<u>Qty.</u>	<u>Advance</u>	<u>Show</u>	<u>Total</u>
9x10	_____	\$199.00	\$269.78	\$_____
9x20	_____	\$299.15	\$379.15	\$_____
Padding	_____	\$2.52/sq ft.	\$2.99/sq ft.	\$_____

ELECTRICAL

<u>Single 120 Receptacle</u>	<u>Qty.</u>	<u>Advance</u>	<u>Show</u>	<u>Total</u>
1 - 400 Watts	_____	\$175.00	\$225.78	\$_____
401 -800 Watts	_____	\$199.26	\$275.15	\$_____
801 -1200 Watts	_____	\$225.00	\$299.10	\$_____

<u>4 Plug 120 Receptacle</u>	<u>Qty.</u>	<u>Advance</u>	<u>Show</u>	<u>Total</u>
1 - 500 Watts	_____	\$275.79	\$325.00	\$_____
501 - 1000 Watts	_____	\$299.00	\$355.00	\$_____
1001 - 1500 Watts	_____	\$350.00	\$375.00	\$_____
20 Amps Dedicated	_____	\$399.00	\$399.78	\$_____

EACH electrical order REQUIRES a \$55.00 hook up fee.

Number of Orders _____ @ \$55.00 \$_____

If you need additional electrical services not listed please contact us at ACSOOrders126@gmail.com for rates.

Special Notes:

*Please order in advance. On show dates some items may not be available.

*If you have any special request or needs, please contact us.

ACSOOrders126@gmail.com

**Please remember to select a color for skirting, drapes, and carpet. A color will be selected for you if not indicated.

* Rental Cancellations will be subject to a 50% cancellation charge. Please sign here that you have read, understand and agree to ALL the Terms and Agreements pertaining to payment and electric orders and have advised your/our show site representative accordingly.

Print Name _____

Signature _____ Date _____

Total Booth Furnishings \$_____

Total Carpet \$_____

Total Electrical Order \$_____

EXHIBITORS ARE NOT ALLOWED TO BRING ANY BATTERIES, CHARGERS, OR SELF POWERING ITEMS.

Total Accessories \$_____

Transfer to the Payment & Charge Authorization Form

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BOOTH PACKAGE

Company Name: _____
Representative: _____ Phone #: _____
Address _____ City _____ State _____ Zip _____

Booth Package includes: 1 - 9 x 10 Carpet*
1 - 6' Skirted Table
2 - Folding Chairs
1 - Wastebasket

Carpet Colors: Blue Red Black Green

\$399.78 x ____ **Total Price = _____****

****Please transfer the dollar amount to the Payment & Charge Authorization Form****

ADVANCE ORDER DEADLINE IS 3/29/24

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MAYHEM electrical terms and condition

ALL EQUIPMENT MUST BE PROPERLY TAGGED AND WIRED WITH COMPLETE INFORMATION TO TYPE OF CURRENT, VOLTAGE, PHASE, CYCLE, HORSEPOWER.

Electrical services must be ordered by each individual exhibitor and may not be shared with or borrowed from a neighboring exhibitor. Facility conducts multiple electrical audits through out the show and any exhibitor found sharing or accessing electricity without having ordered and paid for it, will have its powered disconnected until electrical order, PLUS a min. 1 hr. electrician fee, is paid in full. Electrical audits include metering. ALL exhibitors found to be using more power then they ordered will be required to upgrade their order and pay for the extra power. Under no circumstances shall anyone other than the facility's authorized employees or contractors make any electrical connection to the building system.

Rates quoted for all connections cover only the bringing of one service/power to a single location within the booth, in the most convenient manner and do not include connection equipment or wiring. Any outlet placement that is changed once it has been installed will be charged a min. 1 hr. electrician labor charge. Custom service drops are available for an additional fee.

Exhibitors or their contractors/employees may NOT make any connection to a permanent facility electrical connection. Any exhibitor making an unauthorized electrical connection will have their electrical service disconnected until such service has been properly ordered and paid for. Mayhem shall not be responsible for any damage, inconvenience or loss of business to exhibitors that have electrical services disconnected due to unauthorized connection or failure to pay for electrical service. No column or permanent building utility outlets are considered part of the booth space, regardless of location and MAY NOT be used by exhibitors. Anyone found utilizing unauthorized power, will be charged 1 ½ the standard rate for it.

Materials provided for electrical services (cords, plug strips, distribution equipment, etc.) are the property of Mayhem and are not to be moved, altered or removed from the booth space/facility. Any material or equipment that is missing from the booth pace at the close of the show will be billed to the exhibitor of record at full replacement cost as determined by Mayhem.

Mayhem is not responsible for fluctuations in delivered power or interruptions in electrical services due to circumstances beyond its control such as facility power supply issues, power outages, brownouts, etc. Mayhem is not responsible for damage to equipment or display materials resulting from failure to order adequate power to properly operate such equipment or display material.

All wiring and other electrical installations, motors etc must meet code. All motors over 1 H.P. shall have a magnetic starter and manual disconnect switch (wired) furnished by exhibitor. All exhibitor cords must be of the three-wire grounded type: 14 gauge minimum size. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized, must be grounded. Use of open clip sockets, latex or lamp cord wire, duplex or triplex attachment plugs in exhibit booths is prohibited.

With regard to any special equipment requiring exhibitors' engineers or technicians for assembly, servicing, preparatory work or operation, a FOURTEEN-DAY prior approval must be obtained from the facility. All service connections and overload protection to said equipment must be made by Facility personnel or authorized contractor.

20 AMPS, 208 VOLTS and higher require an installation appointment, please contact us at ACSOders126@gmail.com

Labor is not included in the price. All appointments must be kept at the assigned time, a delay of 15 minutes or more will result in additional labor cost. Mayhem Productions must make all high voltage connections and disconnects. Each 208-volt connection can only be connected to one piece of equipment

Electricity will be turned on within 30 minutes of show opening and off within 10 minutes of show closing, show days only. If you require power at any other time order 24-hour power at DOUBLE the outlet rate.

No credit will be issued for outlets installed as ordered and not used

Please check the UL rating of every piece of equipment you will be using in booth, to determine total power needed.